



The Annual Dalton Holidays Festival • P.O. Box 464 • Dalton, OH 44618

**Show Dates:**

The Holidays Festival in Dalton is now accepting applications for the 47<sup>th</sup> Annual Arts & Crafts Show to be held December 3<sup>rd</sup> and 4<sup>th</sup>, 2022.

**Address:**

The show will be held in the Dalton High School, 177 North Mill Street. Dalton is located midway between Massillon and Wooster at the intersection of US Route 30 and State Route 94, only 30 minutes from Akron or Canton. Motels are plentiful between Canton and Wooster.

**Show Hours:**

Saturday 9:00 a.m. to 5:00 p.m. and Sunday 11:00 a.m. to 3:00 p.m.

**Setup/Breakdown:**

**Setup will be Saturday, December 3rd at 6:30 a.m. and Sunday, December 4th at 9 a.m.** Vendors may not leave early either day, and must not breakdown their spots until the close of the show on Sunday. **LIMITED** help is provided during setup. The local boy-scout troop volunteers to assist vendors during setup, and breakdown.

**Check- in:**

Exhibitors are **required** to check in prior to setting up their booths. Important information is provided with your registration envelope.

**Displays:**

You may leave your display up overnight, but it will be at your own risk. You **must** keep your booth open **both** days and not close early or you will be refused from future shows.

**Booth Rental Rate:**

**\$55.00** for each 8ft by 10ft space in the gym, and **\$45.00** for each 4ft by 10ft space in the hallway. Booth location is based on a **FIRST COME FIRST SERVE BASIS**. Application deadline is November 1<sup>st</sup>, 2022 **or** until all booth space is filled. You may pay for your current booth space during the show for the following year.

**Your application must be accompanied by the rental fee payment.** NO BOOTHS WILL BE RESERVED WITHOUT FULL PAYMENT! Checks should be made out to *Dalton Holidays Festival*. The Dalton Holidays Festival will **NOT** give refunds in the event of severe winter weather. There will be a \$15.00 charge for any booth cancellations made **before** November 1<sup>st</sup>, 2022. NO REFUNDS after November 1<sup>st</sup>, 2022.



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### **Booth Confirmation:**

Unless an exhibitor attended the show the prior year, **approval by a jurying committee is needed before any application is considered granted.** Approved applicants may call to check acceptance or wait for when the confirmation letters are sent via postal mail, which will contain booth location. If you wish to check the status of your application prior to November 1<sup>st</sup>, please call or email. We review many applications, and judging can take weeks so please be patient. Confirmations will **not** be sent out until November 1<sup>st</sup>. This is due to the approval process, and booth arrangement. Those not accepted will have their fee returned in full in the USPS mail and may not include explanation why.

If you need to know your booth location prior to the November 1<sup>st</sup> deadline, please contact us.

**Photos of your goods must accompany all new applications.** You may use camera photos, computer prints on paper or photo paper. **Due to the increased cost of printer ink, we will no longer be accepting digital photos,** or texting photos to a tablet or phone. Our jurying committee must review applications between multiple persons, and sharing electronic devices is not possible during this process. If you want your photos returned, state so on the application, and they will be returned to you during show registration and check-in, **please ask for them.**

### **Placement:**

Booth(s) will be assigned on a first come first served basis after the application has been reviewed and accepted by the jurying committee. You may wish to look at the floor layout and then indicate the number(s) of the booth(s) you prefer. We will make every attempt to accommodate your needs. If the space you wish is already taken, we will assign a location that is available.

**Third Party Vendors will be placed in their own section apart from the regular exhibitors, thereby separating them from traditional handmade only vendors. A limited number of spaces are offered for these vendors, spaces are first come first serve with allowance of only one vendor per category type.**

The show management will do its best to separate exhibitors working in the same media. *The Dalton Holidays Festival reserves the right to alter the location of exhibitors or booths in the floor plan, if in the best interest of the show, or for any other unforeseen situations that may arise.*

Any exhibitor failing to occupy space contracted for is not relieved of the obligation of paying the full rental of such exhibit space as provided for in the signed contract. If not occupied by the 9:00 a.m. opening of the show, such space may be possessed by show management for such purposes as it may see fit, in which case the exhibitor shall pay the full rental for such space. Show management reserves the right to re-rent such space without notice to the original exhibitor.



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**Acceptable Types:**

**Accepted:**

- 1) Only original, handcrafted items made by the person(s) selling them.
- 2) Original artwork hand drawn on the premises, such as caricatures, and or portraits.

**Limited Accepted:**

1. A limited number of 3<sup>rd</sup> Party sellers in a special hallway section.
2. Applications accepted by first come first serve.
3. Only one vendor per category type accepted.

**Non-Accepted:**

- 1) Food of any sort meant to be eaten by people (humans), including ingredients in boxes or jars.
- 2) Manufactured and imported items, to be resold.
- 3) Products that are written, such as books, which have been commercially reproduced with an automated press, and or binding machine.
- 4) Audio media, which has been produced and copied for use on digital or mechanical players.
- 5) Weapons of any kind including knives.

If an item in question is not listed here, please inquire about the item you are selling to verify its eligibility in the show as a hand made item.

If show Management wishes to ask the removal of items or entire display for any reason(s), it reserves the right to do so without refund. The festival sells its own food products; food products or items containing food to be eaten by people are not permitted. Exhibitors shall not sublet (re-rent) any or all contracted space without prior management approval. No open flame or incense candles will be burned as per *Fire Marshal* regulations. Small children are not permitted in the booths with exhibitors.

**Tables and chairs:**

Each vendor is responsible for providing their own tables and chairs.

**Booths:**

Exhibitors may rent up to three (3) spots which either connect (adjoin) or are separate from each other. No more than a total of three (3) spots per exhibitor may be rented at any given time. Bring padding for any sharp display stands, tables, chairs, etc. which might harm the floor covering. Exhibitors are liable for any damage caused to building, floors, walls, and/or floor coverings, or to other exhibitors' property. Exhibitors should not apply paint, lacquer, adhesive, or other coating to building floors or walls. Do not use tape on any painted surfaces, tape can damage walls, and be difficult to remove. We ask all our vendors be respectful of the space they are renting for the weekend. All displays must be self-supporting, and walls should be no higher than 8 feet. We require that all tables be covered at the front and sides of the table.



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**Electricity is very limited:**

If you must have electric, please note on your contract and the reason for your request. Those that will need electric must provide their own electric cords (50 feet or longer) and tape the cords down with duct tape. **Electric is available for outside wall and hallway booths only.**

**Identification:**

It is very important, label your products, provide business cards or hang a sign to identify your booth's name.

**Drawings/Contests:**

Drawing and raffles are forbidden, except by the Show Management.

**Eating, drinking and smoking:**

There will be food and drink served in the school cafeteria. No alcohol is permitted in the building or on the D.H.S. grounds. No smoking of any kind, including vaping and/or e-cigarettes, in the buildings, no exceptions.

**Dress/Costumes:**

Exhibitors are asked to dress in the Christmas spirit, however no Santa suits please, since Santa will visit the festival on Saturday and Sunday.

**Music:**

Vendors may not play music at their booths; the festival will play music through the school's music speaker system.

**First Aid:**

If anyone cuts himself or herself or needs medical attention, we ask that you notify the information table. We have a first aid kit and will contact the local authorities as the need arises.

**Emergencies:**

The festival uses the school's emergency evacuation plan, if an emergency arises we will announce on the schools speaker system the steps to take. A copy of this plan can be found at the information booth.

**Vendors:**

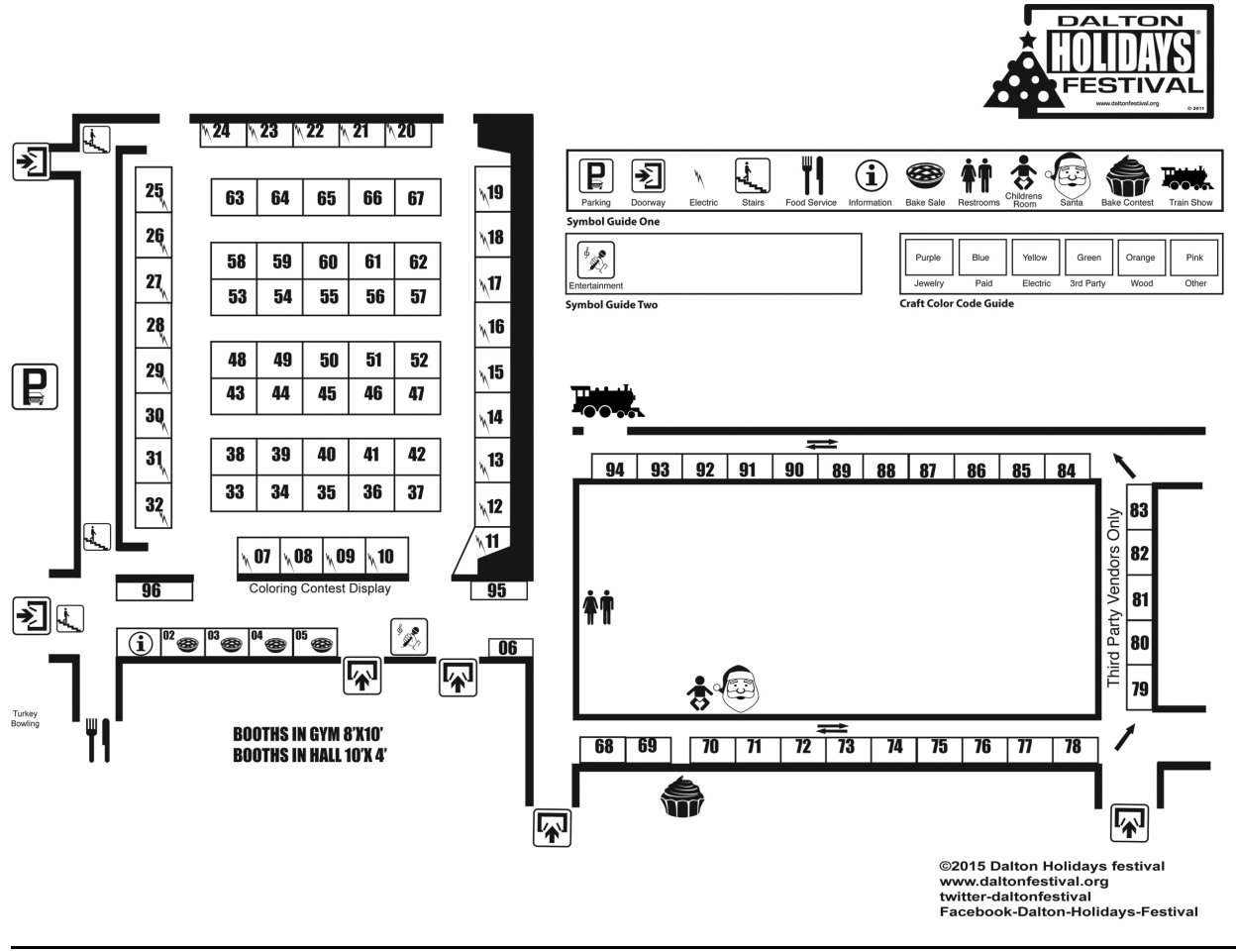
License is suggested. Need-Transient License through State of Ohio.  
([www.ohiobusinessgateway.ohio.gov](http://www.ohiobusinessgateway.ohio.gov).)



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**Map of craft show layout:**

Note: Booths 1 through 6, and 96 are used by the festival, and will not be rented.



**Craft Show Application (Payment must be included with this application)**

www.daltonholidayfestival.org • daltonholidaysfestival@gmail.com  
 Twitter-daltonfestival • Facebook- Dalton-Holidays-Festival



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Booth Choice: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_

Electricity is limited to booths on the outer edge of the chart gym & hallways. Please state your reason why you need electric. **A limited number of 3<sup>rd</sup> party vendors will be accepted in their own section.** You may not sell any kind of food (including candy) this includes bagged, jars or boxed packages, unless they have express written permission from the committee. No weapons, including knives are to be sold.

Electric needed: No [ ] Yes [ ] Why? \_\_\_\_\_

**Contact Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Type of application:** Renewal if was in show last year, new for all others Renewal [ ] New [ ]

**Renewal is for exhibitors who have been in the previous years show, if you were not in the show the year before you must choose new & include photos as with previous submissions.**

**Tables & Chairs: each vendor is responsible for providing their own.**  
Please call (330 464-8695 for all other questions (leave a message)

**New applications must describe what they will be selling, and crafts must be approved prior to being in the show. Photos of goods, and presentation of goods are required for all NEW applications.**

**Description of crafts sold:**

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**I have read the show rules and agree to them:** (This is a binding contract for exhibitor space)

I understand that the Dalton Holidays Festival, Dalton Local Schools, or any individual connected with one or more of these groups is not responsible for any lost or damaged goods or injury.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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Arts & Crafts Show Exhibitors

Thank you for participating in the Holidays Festival

## **IMPORTANT TIMES TO REMEMBER**

### SATURDAY

6:30 AM	Check in/start setup
9:00 AM	Show opens to the public
5:00 PM	Show closes for the day

### SUNDAY

9:00 AM	Open for exhibitors only
11:00 AM	Show opens to the public
3:00 PM	Show closes for the year

**YOU MUST REMAIN OPEN DURING THE COMPLETE DURATION OF THE SHOW  
BOTH SATURDAY AND SUNDAY**

Please remember to bring your tables and chairs. We do not provide them.  
Pick up a souvenir program book for times and events at the information table  
An emergency first aid kit is available at the information table

We look forward to seeing you at the festival!!!!